



789 NW Edge Water

## Overview

- Customer Service Representative - Client Relations - Data Entry Results driven Customer Services Representative with proven ability to establish and maintain strong client relationships. Customer Service Representative motivated to maintain and improve client relationships and contribute to company success. Friendly Sales Associate with 5 years of customer service experience working in diverse retail and customer service environments.
- Consistently met and exceeded department expectations and achieved high performance levels. Built strong client relationships and provided high value-adding services, resulting in a 15% company market share increase. Interacted with customers and retail buyers to expedite orders. Maintained cleanliness and presentation of stock room and production floor. Received multiple reviews acknowledging my level of dedication to excellent customer service. Provided customer service during an average of 60 calls per day by answering customer inquiries, solving problems and providing new product information.

**Key Words**

customer skills service client anything representative accomplishment excellent relations written

**Similar Resumes**

## Objective

- Customer service Adaptability Listening skills Excellent communication skills Fast learner Strong client relations Energetic work attitude Store maintenance
- Able to persuade others effectively Excellent people skills Written and oral communication skills Developing local contracts Self-motivated Client development
  - Store maintenance Problem-solving skills Social perceptiveness Written and oral communication skills Adapt to diverse groups

## Employment History

- 06/2007-03/2010 **Digicel** Port-au-Prince, Haiti  
Customer Service
- PRAUX TIP: Right clicking the company name, or anything above really (including the date) and selecting 'Add' will add a new accomplishment bullet item!
    - PRAUX TIP: Right clicking 'Employment History' and selecting 'Add' will add a new job block!
    - PRAUX TIP: Remember! Right click and choose 'Delete' to remove accomplishment bullets, jobs, even entire sections!
  - PRAUX TIP: You can sort accomplishment bullets, jobs, and sections by changing the 'Left Click To...' context from 'Edit' to 'Sort'. Now your powerful left click has the power to move everything around.
- October, Now **Changeable Incorporated** Examplesville, MD  
Mover & Shaker
- PRAUX TIP: When you're done, make sure you remove all these PRAUX TIP blocks and examples! Make sure you fill them all in with your own content. It'd be embarrassing to have an employer see example text in your resume!

## Education

- 2008 **Mutable University** Exampleville, MD  
Bachelors of Science with a focus in Editing Resumes
- PRAUX TIP: When the 'Left Click To...' context is set to 'Edit' you can simply left click to edit anything on this page. You can also right click and select 'Edit'.
  - PRAUX TIP: I think you're ready to get started, remember edit anything you see here! What you see is what you get!

